

## MINUTES

19/ A work session was held on June 22, 2009 in the First Floor Conference Room of the District Administration Center for board members to hear updates from departments on strategic plans. Chair Nancy Bigley called the work session to order at 4:00 p.m.

Board members present included Chair Bigley, Garry Weber, Jonathan Light, Laurie and Al King. Others identified in attendance included Nancy Golden, Brett Yancey, Karen Lewis, Keith Hollenbeck, Dawn Strong, Sara Ticer, Matt Coleman, and Judy Burton.

### **Instruction Department**

Rob Hess, along with Matt Coleman and Sara Ticer, presented the accomplishments for the 2008-2009 school year for the Instruction Department.

Dr. Hess introduced handouts for the board, including the department's accomplishments for the year, the framework for work in progress, which would be deepened the next year, and strategic plans for the coming year. He noted that key work done this year was laying the foundation for restructuring curriculum and special programs into a unified department. Some indicators of success were being able to articulate core outcomes and responsibilities, building job assignments for everyone, creating structures to support stakeholders, and aligning structures and services with the RtI framework with a goal to increase outcomes in student achievement. Strong preliminary AYP results were being seen, he said, with more schools meeting AYP standards than ever before.

Ms. Ticer noted that restructuring of Special Ed required a paradigm shift where all segments were pulled into one department and one vision.

Dr. Hollenbeck commented that district-wide models were being created for RtI and also the Community model. The first piece was restructuring programs for prevention/ intervention and intertwining of Special Education (SPED) with regular education. Second was designing a framework for systematic, effective and coordinated training with a focus on reading, involving all teachers and SPED assistants. Next year math segments would be restructured as well, he said.

The third challenge was creating a Response to Intervention Handbook, which had been done. Fourth, work had been done to change from a DIBELS monitoring system to an Easy Curriculum-based (EasyCBM) assessment system in reading, which could be used to predict statewide test scores. Next year this would be done for math as well, he said. Next, leadership teams were created for RtI in math, literacy and PBS. Finally, he said, school-based math, literacy and PBS teams were implemented in each school, in order to initiate the prevention/intervention functional thinking so it could be understood by everyone.

Ms. Ticer noted that for math, one of the last year's accomplishments was identifying goals for the coming years. Also professional development was provided for K-12, which included two people from each building, one each for elementary and middle school. There was an elementary math cadre in place, she said, that was building expertise and would be able to train others. Recently a subgroup of thirteen teachers from the math cadre put together a binder containing essential information for elementary teachers to be able to meet core standards. Also proposals had been written about how to implement core standards for K-5, she said, while the work for grades 6-8 had been done earlier.

Dr. Hess added that next year math tests would still be meeting old standards because of the way the state was phasing in new standards, and that it would be three years before testing would be totally on the new

standards. Springfield would be in a leadership position with the new standards.

Ms. Ticer said the middle schools continued to do professional development work, culminating recently in a new math textbook adoption. Responding to a question by Mr. Weber, she said that there were two paradigm shifts, one around prevention/ intervention geared towards bringing success to most kids in core studies and the other about restructuring. The first shift, she said, required training, collaboration time and appropriate materials.

Dr. Hess asked board members to read through the three goals presented, and then ask any questions. Responding to a question by Mr. Weber about whether all the goals could be met within the adopted budget, Dr. Hess noted the funding details that were attached to the document showing how each item would be funded. Dr. Golden remarked that there would be no staff added, only shifted work loads.

Mr. Light wondered if success of the RtI model would be somewhat related to state assessments, and if data indicating improvement should be showing up in the next year. Dr. Hess noted that besides state tests there were other indicators, such as the number of students receiving SPED services would hopefully be reduced. He agreed it would be good to establish some goals around this potential reduction. Dr. Hollenbeck remarked that dollars would not necessarily be saved by this reduction, but that spending would shift for better efficiency.

Dr. Hess commented that data was being collected at all schools regarding numbers of students in the green, yellow and red zones, and that those should improve with the new model. Also being tracked were the numbers of SPED students not on Individualized Education Plans (IEPs). In leading programs at Thurston Elementary and Douglas Gardens, large numbers of students not on IEPs were receiving services from IEP teachers, which was the whole purpose of RtI, Dr. Hess continued. Prior to the RtI model these students would not have been identified for intervention. It was agreed that good data tracking would help in many ways.

Dr. Hollenbeck clarified that in Lane County, Bethel School District was the other district using the RtI model. Some other schools in Eugene were also becoming part of the Oregon RtI network. Many resources were available through the network without cost, including trainings. ODE was starting to identify innovative districts and fund training through those districts, Dr. Hess said. Superintendent Golden, at Dr. Hess's request, reminded the board that she and Matt Coleman had been asked to serve on state committees around proficiency.

Dr. Coleman reported he had met with Peter Norman recently and that Mr. Norman was gathering a team to identify where there were holes in relation to the curriculum connected to the key recommendations for math. One area for staff development – conceptual understanding - seemed a little weaker than the other areas and training by the lead author in that area would be given to staff beginning September 3, for three half days.

Dr. Coleman said that two primary areas of focus would be conceptual understanding and building a formative assessment tool. The hope was that assessments throughout the district would become fairly systemic. He added that he had been approached to collaborate with Dr. Dave Conley, who was doing some work at the University of Oregon on benchmarking assessment tools in math and language arts that were linked to college readiness standards. A formative assessment system was being built to address work at grades 6, 8, 10 and 12 with a college readiness trajectory. Funding had been received through Gates to accelerate the development process, Dr. Coleman said.

In addition, the Center for Teaching and Learning (CTL) had approached Dr. Coleman and others about participating in a five-district effort – including Springfield, Bethel, Medford, Hillsboro and Beaverton – looking at middle school intervention practices across the state and offering expert coaching and partnership to those five districts. A cohort group would be followed through middle school and into high school, he said,

as a five-year longitudinal study. Springfield leadership members were excited about this partnership, and had already identified the work they wanted to receive help with as the transition was made to the new RTI model.

Superintendent Golden remarked that Scott Baker was the principal investigator for CTL and that teachers already loved previous work he had done in the Read Out Loud program, which integrated comprehension in reading. If the grant was awarded to the CTL, she said, it could possibly fund a parent resource center and a staff member to work with impacted families.

### **Human Resources Department**

Dawn Strong presented the accomplishments for the 2008-2009 school year for the Human Resources Department. She noted that ongoing relationships with both of the unions were very challenging, with three contract maintenance meetings happening each month.

Her main job was to recruit the very best possible people for the district, Ms. Strong said, with every new employee coming through her office. Second was directing and managing employee relations, with lots of mediation work, involving such things as writing recommendation letters, working with attorneys and developing networks across the state with other HR directors.

Ms. Strong remarked that she worked a lot with school principals on how to assess the work of both classified and certified employees, and how to deal with those who had low performance problems. Helping supervisors to learn how to help these workers to increase performance was an important and rewarding job, she said.

She commented that visiting the school sites to collaborate, build trust and offer support was an important piece of her work. A new financial software system this year had changed the way the payroll process worked, and there were many changes in staffing due to budget cuts. It had been a difficult and delicate process, moving people to different positions in order to keep as many staff employed as possible. She noted there had been a huge pool of approximately 500 applicants for approximately 15 positions available in the district for the coming school year.

A total of fourteen people were laid off to deal with budget cuts, Ms. Strong noted. These staff had been given great support and helped to understand how to stay connected with HR so they could apply for jobs that might become available in the future.

Working on Infinite Visions, the new finance software, was a big HR priority, she said. There were still struggles to better integrate the different departments into a single program. It was hoped that much would be accomplished in this area over the summer.

Ms. Strong then delineated some goals for the next school year. A collective bargaining process would be a big challenge, she noted. Implementation of a new administrative evaluation system that Dr. Hess worked on this year was another goal, including evaluation of both classified and certified staff. She saw an important role for herself in helping administrators and supervisors to support middle to lower achieving staff.

Another big role, she noted, was the 100% highly qualified status for staff members because of currently being under sanctions until the district reached the 100% goal. Until that time no new paraprofessionals could be hired, she said, which would be a period of two years. Open positions could be filled, but no new positions could be created. It was believed the district would be at 100% in the coming year, with two additional years putting the release time at 2012.

Responding to a question from Mr. Light about whether this goal greatly affected students, Ms. Strong said she that being highly qualified did not make a person a great teacher. She clarified that the rule stated that

teachers teaching in a core content area needed to be highly qualified by being endorsed or having a degree in the core area, specific to elementary, middle school and high school. Mr. King noted that there were not enough training opportunities to help teachers become highly qualified.

Mr. Light questioned whether legislators should be pushed to change this rule. Ms. Strong felt the parameters of the rules were too small, and that it could be helpful to advocate for changes in those parameters. She said the biggest problem was at the middle school level, and that SPED was also a problem area with requirements having increased over what was acceptable in the past.

Superintendent Golden noted that the current requirements seemed too much all-or-nothing, and that there needed to be exceptions for teachers who had exceptional life experiences which made them highly qualified to teach. She added that with United Front, the district was positioned to do advocacy work. The district's proximity to the University of Oregon offered good access to highly qualified teachers, she said.

Ms. Strong continued with the next goal being to standardize and offer the most efficient hiring practices. Another goal, she said, was development of a new employee orientation process with appropriate training and documentation. She noted that giving new employees some time in the beginning to become familiar with staff, facilities and processes saved many problems in the long run.

Another goal, she said, was to continue to work through the new Infinite Visions software program. The last goal was restructuring with some new responsibilities for herself, Mr. Yancey and Mr. DeFranco because of the elimination of the Risk Management position.

Mr. Light said it was very positive to see HR becoming proactive in various ways. He felt it was a great time to re-evaluate the hiring process.

Superintendent Golden remarked that in all the reports that had been given, it was clear that the district had a highly skilled Leadership Team. She was happy that ways had been found to build some administrators into the team such as Carl Swan and Mike Donnelly this year. Mike Donnelly, she noted, was President Elect of COSA, which was a great connection in terms of availability of important information. Carl Swan, she added, was the SAAC president.

More importantly, Dr. Golden added, was the skill of the team members themselves. She had watched the team move from being initially rather reactive to becoming very proactive now in building systems. She felt honored to work with the team, she added. Almost always the team was able to make group decisions, she said. Typically goals for the new year were developed in October or November, but were already in place now in June for the next year. She thanked the team for their good work, and also Karen Lewis for keeping them on track about what could or could not be done.

Board members reflected that teamwork had grown tremendously over the years and that it was obvious how much the teams worked with united vision. It was felt that even with the unfortunate loss of Dr. Hess, the team could still perform at a high level.

Responding to a question by Chair Bigley about the number of district employees, Ms. Strong responded there were over 1700, including about 700 substitute teachers and educational assistants.

The work session was adjourned at 6:10pm.

**A Budget Hearing** of the Lane County School District No. 19 Board of Education was held on June 22, 2009.

### **1. CALL BUDGET HEARING TO ORDER AND FLAG SALUTE**

The hearing was called to order in the boardroom of the Administration Center at 6:30 p.m. by Board Chair Nancy Bigley and was followed by the Pledge of Allegiance.

Board members present included Chair Bigley, Garry Weber, Jonathan Light, Laurie Adams and Al King. District staff, students and community members identified included Superintendent Nancy Golden, Brett Yancey, Sara Ticer, Matt Coleman, Dawn Strong, Karen Lewis, Sheryl Cramer, Alison Covey, Will Lewis, Joan Bolls, Keith Hollenbeck, John & Judy Svoboda, Neal Forrester, Yvonne Atteberry, Jim Balumus, Paul Weill, Kitty Yates, Gary Cole, Don Lamb, Ken Kohl, and Craig Murphy of the *Springfield Times*.

### **2. APPROVAL OF MINUTES**

#### **May 28, 2009 Budget Committee Minutes**

**Motion:** Ms. Adams moved, Mr. Weber seconded, that the minutes of the May 28, 2009 Budget Committee Meeting be approved; carried 5-0.

### **3. REVIEW OF PROPOSED BUDGET ADJUSTMENTS**

Brett Yancey reported that there was a minor budget adjustment proposed for the 2009-2010 Budget, as outlined in the board packet. There were a few administrative changes with a net result of a reduction in the contingency in the amount of \$30,626 and movement of those funds into the Function 2000, as salaries and benefits.

### **4. PUBLIC COMMENT**

Mr. Kenneth Raymen of Springfield commented that as the budget process was coming to an end there were still 375 students in the school where he volunteered who would be deprived of a certified librarian in the coming year unless the board acted tonight. He noted there were 5 FTE elementary librarian positions in the budget and sixteen elementary schools. It would take 8 FTE's to provide each school with a half-time librarian. He believed that the lack of certified librarians would undercut the high literary standards of the district, and he asked the board to take action before passing the budget tonight by adding an additional 3 FTE to the librarian positions.

Ms. Adams remarked that at the last meeting Mr. Raymen said he would bring a proposal about how to fund the additional librarian positions. His response was to take the money from the \$2.5 million contingency to address what he felt was an emergency. Ms. Adams commented that the contingency fund was needed to carry over to start the following school year.

Mr. King said he thought it would be good to get the letter from the Oregon Association of State Librarians to acknowledge it in the record. He acknowledged all the information and input that had been given from a number of people showing concern about the budget. He also acknowledged the District in getting the message out to the community.

Chair Bigley thanked Mr. Yancey and the Finance Department for their hard work on the budget document and process this year. She found the new document more user-friendly. She also thanked the Budget Committee members as well for their good work.

### **5. BUDGET HEARING CLOSED**

The Budget Hearing was concluded at 6:43 p.m.

### **REGULAR BOARD MEETING**

A Regular Meeting of the Lane County School District No. 19 Board of Education was held on June 22, 2009.

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## **1. CALL MEETING TO ORDER**

Chair Nancy Bigley called the Springfield Board of Education meeting to order in the boardroom of the District Administration Center at 6:45 p.m.

### **Attendance**

Board members in attendance included Nancy Bigley, Laurie Adams, Al King, Jonathan Light, and Garry Weber. Others identified in attendance included Nancy Golden, Brett Yancey, Dawn Strong, Sara Ticer, Matt Coleman, Judy Burton, Keith Hollenbeck, Yvonne Atteberry, Judy & John Svoboda, Ken Raymen, Kitty Yates, Gary Cole, Don Lamb, Sheryl Cramer, Ken Kohl, Joan Bolls, Alison Covey, William Lewis, and Craig Murphy from the *Springfield Times*.

## **2. WORK SESSION SUMMARY**

Mr. Weber remarked that tonight's work session was the conclusion of a work session begun two weeks earlier, hearing reports from the various departments. Tonight's report from the Instruction Department included goals and a work plan for the RTI program, giving timelines and identifying resources within the proposed budget for how those goals would be met.

The Human Resources Department report by Ms. Strong was efficient and informative, he noted, in describing accomplishments for the current year and goals for the next year.

Mr. Weber reported that Chair Bigley had acknowledged the great work of the Leadership Team and other administrators who had worked diligently and smoothly towards common goals.

## **CHANGE IN AGENDA ORDER**

**Motion:** Mr. King moved and Mr. Weber seconded that the agenda be modified to move Action Items B, C, D, E, and H to the Consent Agenda. The motion carried.

## **3. PRESENTATION: 6-12 LITERACY UPDATE**

Paul Weill noted that this presentation had been delayed, and that the middle school literacy support teachers – Patrick Allender, Bob Helm and Brandi Starck – were not available for tonight's meeting. He acknowledged the three teachers for their great work over the past three years and noted they would all be returning to classroom teaching the next year. The three teachers would also appear in a video that would be shown shortly, he said.

Mr. Weill commented that in 2005 task force recommendations were made to 1) implement a local diagnostic assessment program, 2) provide reading interventions for struggling readers, 3) provide district-level reading coaches, 4) focus on motivation, using special reading incentive programs, 5) support the creation of literacy teams at each secondary school, and 6) provide content area teachers with good strategies to make sense of the texts they were using.

Goals for next year, he continued, included providing school-based literacy support teachers (LSTs) and site-based reading apprenticeships. The Young Adult Choice Award came from a grant written by Patrick Allender and Bob Helm to bring in new books to support secondary literacy, and would over the next three years support students reading new books and writing critiques for the publishers to use, with about \$84,000 in new books coming to the schools.

A video presentation was shown, with Garry Weber and Nancy Bigley as two of the stars, stressing the importance of literacy to student success and introducing Springfield's 6-12 Literacy Initiative. Strategies included professional development, literacy support teachers, reading motivation programs, interventions for struggling readers, and diagnostic assessment tools to keep staff informed on how students were doing with reading. Over a three-year period 150 teachers had been trained in reading apprenticeship, educating them in

how to help improve the content aspect of reading for their students. Reading assessment had been implemented for grades 6-9 to help teachers identify the reading levels of all students and those who needed reading intervention.

Of the two intervention programs at the middle school, Read Naturally focused on fluency building, while Read 180 was more comprehensive, focusing on fluency, vocabulary development, comprehension, spelling and basic writing skills. A class called Academic Literacy was offered to help students connect to their identity as readers by providing reading tools.

One motivational program was Reading Counts, where students read books and were tested on a computer. The social aspect of reading was emphasized with such programs as partnership reading, reading to community members, and media fair projects. Battle of the Books, a competitive program with teams of four students, involved the participation of 1800 students in the district this past year. Each team read sixteen books and then battled with other groups to see which team knew the books the best.

Responding to a question by Chair Bigley about how the video would be used, Mr. Weill said it was intended for Springfield staff and the larger community, to help focus attention on the need for encouraging literacy.

Mr. Weill then showed some slides indicating the literacy initiative was helping to improve reading standards, though it would take sixteen years at this rate to improve the situation to where every student attained literacy. In the past two years, he said, the district had met or slightly exceeded state averages, which was new. He noted that texts for different classes were constructed very differently and that teachers needed training in how to help students understand the particular texts they used. As well, a razor sharp focus on intervention was needed for those students who were struggling. He said there was not yet sufficient intervention support to bring a student who was several years behind in reading skill to proficiency. It was very important, he concluded, to keep moving forward with this effort.

Superintendent Golden remarked that this presentation showed the importance of the RtI/ Community model. She felt sure that kindergarteners would read now because of a core program that got them started early, and that as soon as problems were noted, intervention was used. A big part of the solution was never allowing students to get so far behind.

Mr. King commented that it was important to track the numbers of transient students, as it was not possible to bring students to perfection in a short time. Superintendent Golden added that it was important as well to track whether these students moved within the district or came from other districts. She stressed the importance of a core curriculum throughout the district to help cover those who moved within the district. Ms. Adams said she hoped that growth of reading proficiency would accelerate more quickly than the current rate indicated.

Mr. Weill noted that, first of all, there needed to be acknowledgement of progress already being made. Also there was hope in the new growth model that was being proposed by the State, where growth happening below the standard would also be shown. He emphasized that it was important to insure that teachers were using the literacy strategies consistently, and to increase focus on the intervention programs. It was the district's responsibility, he said, to understand and provide what was needed for each student to become literate.

Ms. Adams asked what the effects of the budget cuts would be on the literacy initiative. Mr. Weill said the three LSTs would be helpful in returning to their schools and guiding other teachers to understand the necessary strategies. Librarians played critical roles in building a culture of literacy, he noted. There was a very high correlation to the number of books in the library collection of a school and test scores.

Dr. Coleman added that one of the challenging things at the middle school level with the budget constraints, specifically at Agnes Middle School where the new schedule would allow intervention time, was to choose the ways to best serve all the students. At this point it was felt most important to structure instruction in such a way that direct intervention was possible. The choice for librarians was up to each school, and not the board, he noted. Superintendent Golden said that as much as possible, these choices were made at the building level, where the staff knew best how to structure learning so that all students could be helped to meet or exceed standards, particularly in reading and math.

#### **4. PUBLIC COMMENTS**

Chair Bigley called for public comment.

Kenneth Raymen once again presented his wish that at least half-time librarians should be hired for each school, which would mean providing an additional 3 FTE for librarians.

#### **Celebration in Honor of Dr. Rob Hess**

Superintendent Golden acknowledged Rob Hess for his outstanding leadership skills and his singular focus and commitment to kids. While doing all he had accomplished for the Springfield School District, he had also written a book, called *Follow the Teacher*, about teacher leadership. He had a great combination of people and technical skills, she noted, and was also a lot of fun to work with. His wife, Jeannie, had also blessed the district with her talents, she said. Dr. Hess would be greatly missed next year, though he was wished well at his new job as Superintendent at Lebanon School District.

Dr. Hess commented that it had been the highlight of his career working for Springfield, where he had witnessed so many healthy things, had learned a lot and thoroughly enjoyed working with such wonderful people. He planned on staying in touch, he said.

Mr. Weber and Ms. Adams expressed their appreciation for his great work, and hope that he might come back to Springfield at some point. Chair Bigley and Mr. Light also congratulated Dr. Hess on his new position as Superintendent. Cake was served in celebration of Dr. Hess's work.

#### **5. CONSENT AGENDA**

##### **A. June 8, 2009 Board Minutes**

##### **B. Personnel Action, Resolution #08-09.060**

##### **Leave of Absence**

Jennifer Carroll

##### **New Hire**

Brett Sasser

##### **C. Financial Statement**

##### **D. LEA Designated Employee, Resolution #08-09.069**

Brett Yancey recommended that the Board of Directors name John Saraceno, Maintenance Supervisor, to be the LEA Designated person with asbestos responsibilities.

#### **Action Items B, C, D, E, and H moved to the Consent Agenda:**

##### **B. Financial Internal Controls, Resolution #08-09.062**

Brett Yancey recommended that the Board of Directors adopt the written internal controls document as presented by the administration.

##### **C. Designation of District Officers, Clerks, Depositories and Contract Review Board, Resolution #08-09.063**

Brett Yancey recommended that the Board of Directors approve the resolution designating District officers, clerks, and agents, including the depositories for District funds, as listed below:

**BUDGET OFFICER**

BE IT RESOLVED, that Nancy L. Golden is hereby designated to serve as Budget Officer of the Springfield School District for the fiscal year 2009-2010.

**DISTRICT CLERKS**

WHEREAS, Nancy L. Golden, Superintendent of Springfield School District, is designated by law as Clerk of said District for the fiscal year 2009-2010;

WHEREAS, it is advisable for additional staff members to be designated as Deputy Clerks;

BE IT RESOLVED, that Brett M. Yancey and William H. Lewis III be appointed as Deputy Clerks for the 2009-2010 fiscal year.

BE IT FURTHER RESOLVED, that adequate bonds be obtained for the above named Clerks, in accordance with ORS 332.525 and that bonds be filed with the ESD as outlined in ORS 327.415.

BE IT FURTHER RESOLVED, the Board authorizes the Superintendent to delegate levels of signature authority, outlining appropriate areas for designees (by content area).

**GRANT OFFICER**

WHEREAS, grant funding may become available through Federal, State or other sources; and,

WHEREAS, certain available grant funds may be deemed beneficial toward improvement of the District's educational system;

BE IT RESOLVED, that the Superintendent or designee be named as the Local Agency Representative and shall hereby be authorized to execute and file application(s) for and on behalf of the District and otherwise act as the District's representative in all activities related to grants for the fiscal year 2009-2010.

**PUBLIC CONTRACT REVIEW**

BE IT RESOLVED, that the Board of Directors will act as its own contract review board granted authority under ORS 279A.060, and also adopts the current Oregon Attorney General's Model Public Contracts Manual stipulated by ORS 279A, 279B, 279C, OAR 137 Divisions 46, 47, 48, and 49.

**INVESTMENT DEPOSITORIES**

WHEREAS, Springfield School District No. 19 has statutory authority for investment of funds,

BE IT RESOLVED, that the following depositories are hereby approved as official depositories of Springfield School District No. 19 fund for the 2009-2010 fiscal year:

Bank of America, Umpqua Bank, Key Bank of Oregon, Liberty Federal Bank, Pacific Continental Bank, Northwest Community Credit Union, US Bank, Chase Bank (Formerly Washington Mutual), Wells Fargo Bank, Seattle Northwest Securities, Oregon State Treasury Local Government Investment Pool, Wells Capital Management, D.A. Davidson & Co., Siuslaw Bank and Piper Jaffray & Co..

BE IT FURTHER RESOLVED, that the Clerk of the District or the Deputy Clerks, as Custodian of Funds, are authorized to establish accounts and to issue checks against such accounts bearing the original signature of the Clerk or one of the Deputy Clerks or the facsimile signature of the Clerks in accordance with ORS 328.411 and 328.445.

**D. Designation of District Legal Counsel and Auditor, Resolution #08-09.064**

Brett Yancey recommended that the Board of Directors approve the resolution designating District agents as listed below:

**LEGAL COUNSEL**

**BE IT RESOLVED**, that Thorp, Purdy, Jewett, Urness & Wilkinson PC is hereby designated to serve as Legal Counsel of Springfield School District No. 19 for the fiscal year 2009-2010 for general council (Real Estate, Contract Review, Etc.) services.

**BE IT RESOLVED**, that The Hungerford Law Firm, Attorney at Law, is hereby designated to serve as Legal Counselor of Springfield School District No. 19 for the fiscal year 2009-2010 for labor related and special education services.

**BE IT RESOLVED**, that Bullivant Houser Bailey PC, Attorney at Law, is hereby designated to serve as Legal Counselor of Springfield School District No. 19 for the fiscal year 2009-2010 for liability, litigation, and other specialized services.

**BE IT RESOLVED**, that Oregon School Boards Association, Policy and Legal Services is hereby designated to serve as Legal Counsel of Springfield School District No. 19 for the fiscal year 2009-2010 for litigation services.

**BE IT RESOLVED**, that the firm Mersereau and Shannon is hereby designated to serve as Legal Counsel of Springfield School District No. 19 for the fiscal year 2009-2010 for litigation services and Bond Counsel services.

All services will be provided on an “as needed” basis at the hourly rates indicated in the proposal responses.

**AUDITOR**

**BE IT RESOLVED**, that the firm of Pauly, Rogers and Company, P.C. Certified Public Accountants, are hereby designated to serve as Auditors for Springfield School District No. 19 for the fiscal year 2009-2010.

**E. Property/Liability Insurance Renewal, Resolution #08-09.065**

Brett Yancey recommended that IT HEREBY BE RESOLVED, that the Springfield School District Board of Directors renew property and liability insurance coverage, including earthquake and flood coverage, under Beecher Carlson, LLC for the period July 1, 2009 through June 30, 2010.

BE IT HEREBY RESOLVED, that the Springfield School District Board of Directors renew workers compensation insurance coverage (including required resolution), under Special District Association of Oregon for the period July 1, 2009 through June 30, 2010.

**H. Contract Renewals, Resolution #08-09.068**

Rob Hess recommended that the Board of Directors approve the contracts and compensation agreement for the Superintendent, Director of Business Operations, and Director of Human Resources for the 2009-2010 fiscal year.

**Motion:** Ms. Adams, seconded by Mr. Light, moved to accept the Consent Agenda, including Action Items B, C, D, E, and H. The motion carried, 5:0.

**6. ACTION ITEMS**

**A. 2009-2010 Budget Resolution #08-09.061**

Brett Yancey recommended that the Board of Directors adopt the 2009-2010 Budget Resolution as approved and revised by the Superintendent’s Leadership Team, outlined as presented with General

Fund and all other funds and the levy of \$4.6412 per thousand of assessed value for Operations and the Debt Service Fund of \$4,361,702.00.

Ms. Adams commented that she did not think Mr. Raymen understood the limits of the board's powers when he asked the board to consider adding more librarian FTE to the budget. She felt it would have been an overstepping of boundaries for the board to consider changing the budget in that way. Mr. Weber and Chair Bigley hoped that Mr. Raymen would continue working towards his goal within the school leadership teams. Mr. King appreciated that someone cared enough to speak up about the librarian positions.

Mr. Weber added that the course for deciding how to best find \$15.5 million in cuts had been long and difficult, and that the new budget would not provide all that had been covered before. He counseled hanging on and watching for better years. Mr. King thanked Superintendent Golden and her Leadership Team for doing the bulk of the budget work.

**Motion:** Ms. Adams, seconded by Mr. Weber, moved for approval. The motion carried, 5:0.

**F. Student Responsibilities & Rights Handbook 2009-2010, Resolution #08-09.066**

Matt Coleman recommended that the Board of Directors approve the content contained in the draft of the Student Responsibility and Rights Handbook for the 2009-2010 school year as presented.

He noted that the work of identifying the necessary changes in the Handbook was done by a group of principals, assistant principals, and himself, and that some cost savings would be realized in distribution.

Responding to a question by Ms. Adams about whether this Handbook would cover club sports, Dr. Coleman believed it would, with some reservations. He guessed that 90% of parents would accept a consequence in relation to a kid doing something wrong. He added that as club sports were approved, it would be possible to apply the Handbook rules to the clubs, although the courts might possibly disagree, if the district was pushed on the rules.

Superintendent Golden asked if something like a Memorandum of Understanding where rules were outlined could be used, and then get signatures from parents as students enrolled in club sports. Dr. Coleman said yes, this would be done, and the kids would sign a Code of Conduct agreement, as was currently done.

**Motion:** Ms. Adams, seconded by Mr. Weber, moved for approval. The motion carried, 5:0.

**G. Resolution to Transfer Appropriations, Resolution #08-09.067**

Brett Yancey recommended that IT HEREBY BE RESOLVED, that the Board of Directors for Springfield School District No. 19, hereby transfers budget appropriations for the 2008-2009 fiscal year within the funds and functions listed below:

<b>General Fund</b>		<b>Federal Funds</b>	
100-5200	(\$980,000)	200-2000	(\$400,000)
100-1000	\$760,000	200-3000	\$200,000
100-2000	\$220,000	200-4000	\$200,000

**Motion:** Mr. Weber, seconded by Mr. King, moved for approval. The motion carried, 5:0.

## **7. REPORTS AND DISCUSSION**

### **A. Summer School Programs Update**

Matt Coleman provided an overview of the summer school programs offered for this year. He noted that extended school year programs would be available for students with specific special needs, specifically those served through the Life Skills program.

In addition the district partnered with Lane ESD on a migrant education summer program, he said, with many staff involved, and funding came through the ESD from federal Title funding. While the program served all of Lane County, approximately 50% of students were from Springfield District, he said. As well, a credit recovery program was being offered for about 90 kids at a cost of approximately \$15,000. This was a 70% reduction from last year's offering, he noted, with no offering at the middle school level.

Some measures were being taken, he said, to offset to some degree what would be missed from more regular years of summer offerings, although there would definitely be an overall loss of services from recent years.

### **B. Graduation/Scholarships Update**

Matt Coleman commented that the loss of four instructional days at the end of the current school year impacted especially the high schools' ability to prepare their master schedules for next year. Therefore, this update would come at a later date.

Responding to a question from Ms. Adams, Dr. Coleman said the scholarships report was traditionally based on reports from students, and that an attempt would be made to create a more "true" report. Superintendent Golden suggested the report include scholarships that led to where students went to school, rather than all scholarships offered.

### **C. HB 2599, Oregon Safe School Act Update**

Matt Coleman noted that he had attached a copy of current (as of July 1) harassment, intimidation and bullying laws, and added the most recent legislation. He had made an error last time, he said, about the need to report, and that it would not be necessary to report specifically as he had reported earlier.

### **D. Board Communication**

Mr. Weber asked when the board tour of the new schools would be. Superintendent Golden thought it was scheduled for the first week in July, perhaps July 8, and that word would be sent out with the details.

Mr. Weber commented that as next year's board calendar was prepared, he hoped there might be a presentation on the teacher mentoring program, how long it had been going on and what its impact had been. Ms. Strong said the mentoring program had been eliminated for the coming year due to budget cuts. A grant had been applied for and not won to support the program. Superintendent Golden suggested that other grants might be considered for this type of support. Ms. Adams knew of some teachers who were willing to volunteer mentoring for other teachers.

Ms. Strong agreed that mentoring support was sometimes very helpful for new teachers. There was a support network for new teachers, she said, that was started this past year and was available for teachers in their first three years.

Chair Bigley had a pamphlet detailing information about the technology and leadership conference to be held in Colorado October 28-30. Funds were budgeted to send one board member, and Mr. Weber had suggested it would be good to send one extra person if an economical way could be found to pay for it. She asked who would like to attend. Mr. King said he thought it would be important to send

Superintendent Golden, since she was strategically involved in the conference's issues. There was a possibility that some funding could come from the Superintendent's budget for travel, depending on her priorities. Chair Bigley noted that further discussion would be needed on this item. Mr. Light also was interested in attending.

Mr. King reported having a discussion with Joe Stevens from the University of Oregon, who was interested in establishing a Distance Learning Center at the University. It was possible that UO could become a clearing board, it was thought. Mr. Stevens was also interested in attending the conference. Superintendent Golden had heard an announcement by President Frohnmayer that the UO had new and significant relationships with the Gates Foundation around distance technology, and that a very high tech building was available on the campus for this purpose. The University was beginning to use some high tech tools to help students in this way. She felt it would be wonderful to create a partnership with Mr. Stevens and the UO, especially since Bill Gates was involved.

- **Senate Bill 574 Resolution, Funding Levels for ESDs**

Chair Bigley reported receiving an email from Debbie Egan regarding a resolution that ESD had asked school boards to support, to stop the restructuring of ESDs in Oregon and the reduction in funding. Mr. Yancey believed it had already passed one chamber of the legislature. Superintendent Golden added that there were three issues: 1) to maintain the \$4.75, 2) to consolidate from 20 to 14, and 3) to change the government structure to people more from local boards as opposed to elected boards on their own. Mr. Yancey said the update he had read was about the consolidation piece.

#### **E. Superintendent Communication**

Superintendent Golden reported having attended the celebration of life service for retired Springfield superintendent Bill Lewellen, which was sobering, though very wonderful. People had spoken from every segment of his life, she noted, and that his commitment and love for the community had been immense. Many administrators from Springfield in times gone by were there, she said.

#### **8. OTHER BUSINESS**

There was no other business.

#### **9. NEXT MEETING**

Chair Bigley announced that the next regular board meeting would be held on August 10, 2009 at 7:00 p.m.

#### **10. ADJOURNMENT**

With no other business, Chair Bigley adjourned the meeting at 8:30 p.m.

*(Minutes Recorded by Judy Burton)*